

# 義守大學國際商務學系新聘教師作業要點

98 年 4 月 15 日 97 學年第 2 學期第 2 次系教評會議初定通過

99 年 7 月 25 日校長准予備查公布全文

- 一、 本要點依據「義守大學教師聘任作業要點」第三點訂定之。本系新聘教師聘任之申請與審查，悉依本要點辦理。
- 二、 本系新聘教師聘任程序：
  - (一) 本系依系發展目標、師資現況、課程規劃等情形，擬妥中長程師資聘用計畫，以決定增聘師資員額及專長。
  - (二) 本系設置「新聘教師甄選委員會」，以辦理新聘專任教師甄選作業，其作業要點依「義守大學國際商務學系新聘教師委員會設置及甄選作業要點」辦理之。
  - (三) 由「新聘教師甄選委員會」完成甄選後，將推薦人選向系教師評審委員會推薦，如有不推薦者，應敘明理由送管理學院備查。
  - (四) 由系教師評審委員會於規定期限內完成推薦及審議。
  - (五) 其聘任作業流程依「義守大學新聘教師作業流程」規定辦理。
- 三、 新聘教師作業以每學期辦理一次(其作業流程如附表)，並以每學期開始（八月一日或二月一日）起聘日期為原則。
- 四、 本系新聘教師之聘任資格依「義守大學教師聘任辦法」規定辦理。
- 五、 本要點如有未盡事宜，悉依本校相關規定辦理。
- 六、 本要點經院教評會核備，陳請校長備查後實施。

# **Guidelines on Appointment of New Teachers by Department of International Business at I-Shou University**

Adopted on April 15, 2009 at the second meeting of the department-level Teacher Review Committee in the second semester of the academic year 2008

Ratified and promulgated by the President on July 25, 2010

- I. The Guidelines on Appointment of New Teachers by Department of International Business at I-Shou University (hereinafter referred to as the “Guidelines”) are enacted in accordance with Article 3 in the Regulations for Faculty Appointment of the University.
- II. New Teachers Appointment Procedures:
  1. The Department shall draw up a mid- and long-term faculty appointment projects on the basis of the developing objectives of the Department, the existing faculty and curriculum planning, in order to determine the expected amount of new appointment and expertise required.
  2. The Department shall establish the Selection Committee for New Teachers to take charge of affairs with respect to department-level new faculty member selection. The establishments of the Selection Committee for New Teachers and selection procedures are subject to the Guidelines on Establishment of Selection Committee for New Teachers and Selection Procedures by Department of International Business at I-Shou University.
  3. After the selection procedure has been completed by the Selection Committee for New Teachers, the list of recommended applicant(s) shall be submitted to the department-level Teacher Review Committee. The list of applicants who are not recommended shall be filed by the College of Management along with the explanations for each application.
  4. The department-level Teacher Review Committee is required to complete the procedure of recommendation and review within the regulated period.
  5. The procedure of appointment is subject to the Procedure for Appointment of New Teachers at I-Shou University.
- III. In principle, initial appointments are made once each semester (the procedures are listed as Attachment 1), and the beginning date of an appointment is the first day of each semester (i.e. February 1st or August 1st).
- IV. The qualifications required for new teachers are subject to the Regulations for Faculty Appointment at I-Shou University.

- V. Any issues not mentioned herein shall be subject to rules and regulations of the University.
- VI. The Guidelines become effective upon the third day of promulgation upon adoption by the college- level Teacher Review Committees, and ratification by the President.

*Note: In the event of any disputes or misunderstanding as to the interpretation of the language or terms of these Guidelines, the Chinese language version shall prevail.*