

義守大學國際商務學系教師升等研究成績評審要點

95年5月29日94學年度第2學期第2次院教師評審委員會議通過
96年1月19日95學年度第1學期第4次院教師評審委員會議修正通過
97年6月16日96學年度第2學期第4次院教師評審委員會議修正通過
99年7月25日校長准予備查公布修正全文
103年12月31日校長核定公告修正全文
106年10月12日校長核定公告修正全文

- 一、本要點依據本校教師升等辦法訂定。
- 二、本系辦理教師升等，其專門著作之採計及研究成績之評定，應依本要點、院及校相關辦法規定辦理。
- 三、本系教師升等專門著作採計期刊論文及專業發表為主，分為四類：
 - (一)A 類著作：SSCI 期刊論文(Impact Factor 為該領域前 80%)、SCI 期刊論文(Impact Factor 為該領域前 50%)及 ABDC 收錄之 A*、A 及 B 級期刊論文。
 - (二)B 類著作：TSSCI 期刊論文，其他 SSCI 及 SCI 期刊論文及 ABDC 收錄之 C 級期刊論文。
 - (三)C 類著作：EI、FLI、Econ Lit、ABI、EBSCOhost、AHCI、CIJE 期刊論文，國際出版社發行之專書論文、或教師以專業知識或創見所撰寫之公開發行之專書。
 - (四)D 類著作：其他。

A 類著作可計為 B 類或 C 類著作；B 類著作可計為 C 類著作。

以作品、成就證明或技術報告代替專門著作申請升等者，由本系教師評審委員會(以下簡稱系教評會)依個案具體事證審議其等級。
- 四、以學術研究類申請升等之教師取得前一等級教師資格後所出版或發表專門著作應符合下列標準，始得提出升等申請：
 - (一)講師升助理教授：非以博士學歷升等者，應發表至少三篇期刊論文，其中至少一篇應為第一作者同時其中至少應含一篇 A 類著作或 B 類著作，或二篇 C 類著作。
 - (二)講師升副教授：依「教育人員任用條例」第三十條之一修正施行

前已取得講師資格者，如繼續任教而未中斷，於取得博士學位後，得逕提申請升等副教授，惟其學位應符合相關規定。前述講師如未取得博士學位，其升等條件比照升等副教授條件辦理。

(三)助理教授升副教授：應發表至少四篇期刊論文，其中至少一篇應為 A 類著作或 B 類著作之第一作者同時其中至少應含一篇 A 類著作，或二篇 B 類著作，或三篇 C 類著作。

(四)副教授升教授：應發表至少五篇期刊論文，其中至少一篇應為 A 類著作或 B 類著作之第一作者同時其中至少應含二篇 A 類著作，或三篇 B 類著作，或四篇 C 類著作。

前項專門著作核計表如附件一。

以上未列計之專門著作，如有優秀傑出之積極佐證，申請升等教師得向系教評會提出認定申請。

五、專門著作達前第四點定之教師升等案，由系教評會進行審查並評定研究成績。研究成績總分以一百分計，依其比重分為以下四類：

(一)專門著作(60%)。

(二)研究計畫案(20%)。

(三)學術研討會或研究(習)訪問(15%)。

(四)研究榮譽獎項(5%)。

前項各類成績以取得前一等級教師資格後至提出升等該學期為核計範圍，研究成績評分表如附件二。

六、本要點經由系、院、校教評會審議通過，陳請校長核定後自公告日實施。

申請人姓名：

義守大學國際商務學系教師升等研究著作成績核計表

		篇數	著作統計											審查委員審核確認 (√)		
			1. 升等之教師取得前一等級教師資格後所出版或發表專門著作。 2. 著作篇數應由本系教師評審委員會審查通過，方可承認。 3. 下列著作篇數及研究發表一覽表若有登載錯誤，由申請人自行負責													
			單一作者	二位作者		三位作者			四位以上作者				作者名字不依貢獻排序			
第一位	第二位	第一位		第二位	第三位	第一位	第二位	第三位	第四位							
論文分級	A 類著作 (註 1) (請將排序填於右表)	1														
		2														
		3														
		4														
		5														
	B 類著作 (註 1) (請將排序填於右表)	1														
		2														
		3														
		4														
		5														
	C 類著作 (註 1) (請將排序填於右表)	1														
		2														
		3														
		4														
		5														
	D 類著作 (註 1) (請將排序填於右表)	1														
		2														
		3														
		4														
		5														
合計	總篇數：_____篇 A 類第一作者：_____篇；B 類第一作者：_____篇； C 類第一作者：_____篇；D 類第一作者：_____篇 A 類：_____篇；B 類：_____篇；C 類：_____篇；D 類：_____篇 申請人簽名：_____ 日期：_____															
	經審查委員同意 <input type="checkbox"/> 符合 <input type="checkbox"/> 不符合 申請升等資格 審查委員簽章：_____ 日期：_____															
系教評會主席簽章：_____ 日期：_____																

註 1：論文分類一覽表

類別	論文種類
A 類著作	SSCI 期刊論文(Impact Factor 為該領域前 80%)、SCI 期刊論文(Impact Factor 為該領域前 50%)及 ABDC 收錄之 A*、A 及 B 級期刊論文。
B 類著作	TSSCI 期刊論文，其他 SSCI 及 SCI 期刊論文及 ABDC 收錄之 C 級期刊論文。
C 類著作	EI、FLI、Econ Lit、ABI、EBSCOhost、AHCI、CIJE 期刊論文，國際出版社發行之專書論文、或教師以專業知識或創見所撰寫之公開發行之專書。
D 類著作	審查制國際學術期刊（含專書論文）、審查制國內學術期刊（含專書論文）、其他國際學術期刊（含專書論文）、其他國內學術期刊（含專書論文）、外文學術著作專書(不含教科書)、中文學術著作專書(不含教科書)、審查制國際學術研討會外文全文論文、審查制國際學術研討會中文全文論文、國際學術研討會外文全文論文、國際學術研討會中文全文論文、審查制國內學術研討會全文論文、國內學術研討會全文論文

升等標準一覽表

申請升等職級	標準一	標準二	標準三
	論文篇數	第一作者篇數	各類論文篇數
副教授升教授	應發表至少五篇期刊論文	至少一篇應為 A 類著作或 B 類著作之第一作者	至少應含二篇 A 類著作，或三篇 B 類著作，或四篇 C 類著作
助理教授升副教授	應發表至少四篇期刊論文	至少一篇應為 A 類著作或 B 類著作之第一作者	至少應含一篇 A 類著作，或二篇 B 類著作，或三篇 C 類著作
講師升助理教授	非以博士學歷升等者，應發表至少三篇期刊論文	其中一篇應為第一作者	至少應含一篇 A 類著作或 B 類著作，或二篇 C 類著作
講師升副教授	依「教育人員任用條例」第三十條之一修正施行前已取得講師資格者，如繼續任教而未中斷，於取得博士學位後，得逕提申請升等副教授，惟其學位須符合相關規定。前述講師如未取得博士學位，其升等條件比照升等副教授條件辦理。		

[illegible]

(附件二)

義守大學國際商務學系教師升等研究成績評分表

服務單位：

申請人姓名：

擬升等職級：

分項	分項分數	評審內容	得分
1	60	專門著作	
2	20	研究計畫案	
3	15	學術研討會/研究(習)訪問	
4	5	研究榮譽獎項	
合計			100%

教評會委員簽章：_____ 日期：_____

教評會主席簽章：_____ 日期：_____

Guidelines on the Evaluation of Research Performance for Faculty Promotion by Department of International Business at I-Shou University

Adopted on May 29, 2006 at the second meeting of the college-level Teacher Review Committee in the second semester of the academic year 2005

Amendments adopted on January 19, 2007 at the fourth meeting of the college-level Teacher Review Committee in the first semester of the academic year 2006

Amendments adopted on June 16, 2008 at the fourth meeting of the college-level Teacher Review Committee in the second semester of the academic year 2007

Amendments to the Guidelines promulgated with the consent from the President dated on July 25, 2010

Amendments to the Guidelines promulgated with the consent from the President dated on December 31, 2014

Amendments to the Guidelines promulgated with the consent from the President dated on October 12, 2017

- I. The Guidelines on the Evaluation of Research Performance for Faculty Promotion by Department of International Business at I-Shou University (hereinafter referred to as "the Guidelines") are made by the Department of International Business (hereinafter referred to as "the Department") pursuant to the Regulations for Faculty Promotion System at I-Shou University.
- II. The Guidelines as well as other applicable regulations and rules of the College of Management and I-Shou University apply to the evaluation and scoring of academic works and research performance submitted by faculty members of the Department for the purpose of faculty promotion.
- III. Academic works submitted for the purpose of faculty promotion include journal papers and academic presentations, falling into the following four categories:
 1. Category A: papers published in journals indexed in the SSCI database (with an impact factor among the top 80% in the academic field) or the SCI database (with an impact factor among the top 50% in the academic field), and papers published in journals under

Category A*, A, or B listed in the ABDC Journal Quality List.

2. Category B: papers published in journals indexed in the TSSCI database, papers published in journals indexed in the SSCI or SCI database not mentioned above, and papers published in journals under Category C listed in the ABDC Journal Quality List.
3. Category C: papers published in journals indexed in the EI, FLI, Econ Lit, ABI, EBSCOhost, AHCI or CIJE database, book chapters published by international publishers, and monographs written by faculty members based on their professional knowledge or innovative ideas and published in circulation.
4. Category D: other works.

Papers under Category A may be counted as those under Category B or C; papers under Category B may be counted as those under Category C.

For applicants who submit creative works, proofs of merit, or technical reports to seek promotion, the Teacher Review Committee of the Department (hereinafter referred to as "the department-level Teacher Review Committee") shall evaluate and score each application case by case to decide which category the creative works, proofs of merit, or technical reports belong to.

IV. Faculty members who intend to apply for promotion with academic research published or presented after the accreditation of the current academic rank shall meet one of the following requirements before their applications are submitted:

1. Promotion from lecturer to assistant professor: An applicant who applies for promotion but not with a doctoral degree shall have published at least three journal papers. The applicant shall be the first author or the corresponding author of at least one paper; one paper out of three shall belong to Category A or B, or two papers out of three shall belong to Category C.
2. Promotion from lecturer to associate professor: Those who have received the Certificate of Lecturer before the enforcement of the amendments to Article 30-1 of the Act of Governing the Appointment of Educators and have continued teaching without suspension may directly apply for promotion to the level of associate professor after receiving a doctoral degree, and the degree shall comply with the applicable laws and regulations. For lecturers who do not obtain a doctoral degree, they may apply for promotion to the level of associate professor and be evaluated by following the normal procedure applicable to promotion applications for the level of associate professor.
3. Promotion from assistant professor to associate professor: An applicant for promotion to the level of associate professor shall have published at least four journal papers. The

applicant shall be the first author of at least one paper under Category A or B; one of the four papers shall belong to Category A, or two papers out of four shall belong to Category B, or three papers out of four shall belong to Category C.

4. Promotion from associate professor to professor: An applicant for promotion to the level of professor shall have published at least five journal papers. The applicant shall be the first author of at least one paper under Category A or B. Two papers out of five shall belong to Category A, or three papers belong to Category B, or four papers belong to Category C.

Please refer to Appendix 1 for an evaluation sheet of academic works.

If there is any outstanding academic work that does not fall into any of the categories, an applicant may file an application along with concrete evidence to the department-level Teacher Review Committee for recognition.

- V. Only when academic works meet the requirements specified in Provision IV will the application for promotion concerned be examined and scored by the department-level Teacher Review Committee. The highest possible score is 100 points, and the scoring percentage of each item is as follows:

1. Academic works (60%);
2. Research projects (20%);
3. Academic conferences or study visits (15%); and
4. Research awards and prizes (5%).

To calculate the score of each of the aforesaid items, only the research achievements obtained after the accreditation of the current academic rank and before the semester when the application for promotion is submitted will be recognized. Please refer to Appendix 2 for an evaluation sheet of research performance.

- VI. The Guidelines become effective on the third day of promulgation after being adopted by the department-, college- and university-level Teacher Review Committees and ratified by the President.

Note: In the event of any disputes or misunderstanding as to the interpretation of the language or terms of the Guidelines, the Chinese language version shall prevail.

(Appendix 1)

I-SHOU UNIVERSITY

Department of International Business

Evaluation Sheet of Academic Works for Faculty Promotion

Applicant:

Intended Promotion to:

		No.	Papers											Review Result (√)
			1. <u>Academic works should be published or presented after the accreditation of the current academic rank.</u> 2. The academic works submitted will not be recognized until they are reviewed and approved by the department-level Teacher Review Committee. 3. Applicants should be held fully liable for the accuracy of the information provided herein.											
			One Author	Two Authors		Three Authors			Four Authors or More				Not listed as per their contribution	
			First	Second	First	Second	Third	First	Second	Third	Fourth			
Category	Category A (Note 1) (Please fill in the fields with the author order.)	1												
		2												
		3												
		4												
		5												
	Category B (Note 1) (Please fill in the fields with the author order.)	1												
		2												
		3												
		4												
		5												
	Category C (Note 1) (Please fill in the fields with the author order.)	1												
		2												
		3												
		4												
		5												
	Category	Category	1											

	ry D (Note 1) (Please fill in the fields with the author order.)	2											
		3											
		4											
		5											
Total	Total: First Author of Category A: First Author of Category B: First Author of Category C: First Author of Category D: Category A: Category B: Category C: Category D: Applicant: Date:												
Qualified to Apply for Faculty Promotion <input type="checkbox"/> Yes <input type="checkbox"/> No Signature of the Review Member: _____ Date: _____ Signature of the Chairperson of the Department-level Teacher Review Committee: _____ Date: _____													

Note 1: Categories of Academic Works

Category	Description
Category A	Papers published in journals indexed in the SSCI database (with an impact factor among the top 80% in the academic field) or the SCI database (with an impact factor among the top 50% in the academic field), and papers published in journals under Category A*, A, or B listed in the ABDC Journal Quality List.
Category B	Papers published in journals indexed in the TSSCI database, papers published in journals indexed in the SSCI or the SCI database not mentioned above, and papers published in journals under Category C listed in the ABDC Journal Quality List.
Category C	Papers published in journals indexed in the EI, FLI, Econ Lit, ABI, EBSCOhost, AHCI or CIJE database, book chapters published by international publishers, and monographs written by faculty members based on their professional knowledge or innovative ideas and published in circulation.
Category D	Papers published in international academic journals (including book chapters) with formal peer review process, papers published in domestic academic journals (including book chapters) with formal peer review process, papers published in other international academic journals (including book chapters), papers published in other domestic academic journals (including book chapters), scholarly monographs in foreign languages (not including textbooks), scholarly monographs in Chinese (not including textbooks), full-text conference papers in foreign languages presented in international conferences with formal peer review process, full-text conference papers in Chinese presented in international conferences with formal peer review process, full-text conference papers in foreign languages presented in international

	conferences, full-text conference papers in Chinese presented in international conferences, full-text conference papers presented in domestic conferences with formal peer review process, or full-text conference papers presented in domestic conferences.
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Requirements for Faculty Promotion Applications

Intended Promotion	Requirement 1	Requirement 2	Requirement 3
	Number of papers	Number of papers of being the first author	Number of papers under different categories
Associate Professor → Professor	<u>At least five journal papers</u>	At least one paper under Category A or B	<u>At least two papers under Category A, or three papers under Category B, or four papers under Category C</u>
Assistant Professor → Associate Professor	<u>At least four journal papers</u>	At least one paper	<u>At least one paper under Category A, or two papers under Category B, or three papers under Category C</u>
Lecturer → Assistant Professor	An applicant who applies for promotion but not with a doctoral degree should have published at least three journal papers or academic presentations.	At least one paper	<u>At least one paper or academic presentation under Category A or B, or two papers or academic presentations under Category C</u>
Lecturer → Associate Professor	Those who have received the Certificate of Lecturer before the enforcement of the amendments to Article 30-1 of the Act of Governing the Appointment of Educators and have continued teaching without suspension may directly apply for promotion to the level of associate professor after receiving a doctoral degree, and the degree should comply with the applicable laws and regulations. For lecturers		

<p>who do not obtain a doctoral degree, they may apply for promotion to the level of associate professor and be evaluated by following the normal procedure applicable to promotion applications for the level of associate professor.</p>		
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(Appendix 2)

I-SHOU UNIVERSITY

Department of International Business

Evaluation Sheet of Research Performance for Faculty Promotion

Applicant:

Academic Rank:

Intended Promotion to:

No.	Percentage	Item	Score
1	60	Academic Works	
2	20	Research Projects	
3	15	Academic Conferences or Study Visits	
4	5	Research Awards and Prizes	
Total 100%			

Signature of the Department-level Teacher Review Committee Member:

Date:

Signature of the Chairperson of the Department-level Teacher Review Committee:

Date: