

義守大學國際商務學系組織章程

中華民國86年8月26日系務會議修訂通過

中華民國97年10月15日系務會議修訂通過

109年3月11日系務會議修正通過(全文)，109年4月1日校長備查公告

- 第一條 本章程依據本校組織規程第七條規定訂定之。
- 第二條 義守大學國際商務學系（以下簡稱本系）置主任一人，綜理系務，系主任選任及任期依本校組織規程第三十條規定辦理。系主任遴選要點另訂之。
- 第三條 本系設系務會議、系教師評審、新聘教師甄審、課程規劃及學生校外實習等五個委員會，並得視實際需要增設各種委員會。各委員會置召集人一人，委員若干人，除系教師評審及新聘教師甄審委員會應依其設置規定遴選召集人及委員外，其餘各委員會委員及召集人由系主任協調產生，任期一學年。
- 第四條 系務會議議決本系之預算、教學、研究、學生事務等事項，每學期至少召開一次，本系專任教師為當然委員。專任教師三分之二以上出席始得開議，各議案之表決應由出席人數二分之一以上之同意，始得決議。
- 第五條 系教師評審委員會委員之產生及職掌，依本系「教師評審委員會設置要點」辦理之。
- 第六條 新聘教師甄審委員會委員之產生及職掌，依本系「新聘教師甄選委員會設置及甄選作業要點」辦理之。
- 第七條 課程規劃委員會委員之產生及職掌，依本系「課程規劃委員會設置要點」辦理之。
- 第八條 學生校外實習委員會委員之產生及職掌，依本系「學生校外實習委員會設置辦法」辦理之。
- 第九條 本章程經系務會議審議通過，送交管理學院核備，陳請校長備查後自公告日實施。

Guidelines on the Organization of Department of International Business at I-Shou University

Amendments adopted by the Departmental Affairs Council
on August 26, 1997

Amendments adopted by the Departmental Affairs Council
on October 15, 2008

Amendments to the Guidelines adopted by the Departmental
Affairs Council on March 11, 2020 and promulgated with the
consent from the President dated on April 1, 2020

- I. The Guidelines on the Organization of Department of International Business at I-Shou University (hereinafter referred to as "the Guidelines") are made by the Department of International Business (hereinafter referred to as "the Department") pursuant to Article 7 of the Charter of I-Shou University.
- II. The Department shall have one chair to take full charge of departmental affairs. The selection and the term of office of the Chair shall be subject to Article 30 of the Charter of I-Shou University. The regulations concerning the selection of the Chair of the Department shall be made separately.
- III. The Department establishes the following committees: Departmental Affairs Council, Teacher Review Committee, Selection Committee for New Teachers, Curriculum Committee, and Student Off-campus Internship Committee. The Department may have other committees, if necessary. Each committee shall have one convener and a few members. Except that the Teacher Review Committee and the Selection Committee for New Teachers shall comply with respective regulations for the selection of the convener and members, the candidates for the post of committee convener and committee member shall be put up by the Chair of the Department through negotiation; committee conveners and committee members shall serve a one-year term.
- IV. The Departmental Affairs Council is responsible for departmental affairs relating to budgets, teaching, research, and students. Council members shall meet at least once every semester, and all the full-time faculty members of the Department are ex-officio members. A quorum of at least two-thirds of the total membership will be required to validate a council meeting, and a resolution shall not be adopted unless at least half of the members

attending vote in favor of the proposal.

- V. The establishment and the responsibilities of the Teacher Review Committee are subject to the Regulations for the Establishment of Teacher Review Committees at I-Shou University.
- VI. The establishment and the responsibilities of the Selection Committee for New Teachers are subject to the Guidelines on the Establishment of Selection Committee for New Teachers and Selection Procedure by the Department of International Business at I-Shou University.
- VII. The establishment and the responsibilities of the Curriculum Committee are subject to the Guidelines on the Establishment of Curriculum Committee of Department of International Business at I-Shou University.
- VIII. The establishment and the responsibilities of the Student Off-campus Internship Committee are subject to the Regulations for the Establishment of Student Off-campus Internship Committee of Department of International Business at I-Shou University.
- IX. The Guidelines become effective on the third day of promulgation after being adopted by the Departmental Affairs Council, approved by the College of Management, and ratified by the President.

Note: In the event of any disputes or misunderstanding as to the interpretation of the language or terms of the Guidelines, the Chinese language version shall prevail.